

# DUFF DOUGLAS

## QUALIFIED PRINCIPAL

Professional educator for thirteen years, eleven being International. Dedicated to improving schools through a systematic and team-based approach.

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### LEADERSHIP EXPERIENCE

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**Durham, USA**  
04.2012 – Present

**Duke University Talent Identification Program**  
Director Eckerd College

- **Manage** all educational, operational, and budget for a brand new site of 100 students and 30 staff.
- **Oversee and lead** professional development training, risk management protocols, and implementation of technology into operations and instruction.
- **Integrate foreign students from China** successfully into the TIP program strengthening our goal of diversity in the student body.

**Buenos Aires, AR**  
08.2010 – Present

**Lincoln - American International School of Buenos Aires**  
Head of Middle School Math Department / Team Leader Grade 8

- **Coordinate** 12 member grade level team; Including learning interventions, grade level excursions, and curriculum development.
- **Establish and Lead NWEA MAP** Standardized Testing Committee. Created K – 8 philosophy and teacher expectation and guidelines.
- **Rewrote Math Department Curriculum** based on Common Core Standards. Implemented Challenge by Choice (CbC) program across grade levels 6-8. Raised MAP scores by 4 points over expected growth.
- **Initiate Advisory Program.** Led to a restructuring of morning advisory based upon NASSP that focuses on character building age-appropriate topics. Trained teachers and wrote curriculum.
- **Establish and coordinate Global Issues Network (GIN).** 30 students participate in the program. Raised US \$10,000 and donated to charities in 2011. Chaperoned GIN group to conference in Peru and Brazil.

**Beijing, CH**  
08.2006 – 06.2010

**International School of Beijing**  
Head of Middle School Math Department / Algebra I Teacher

- **Implemented** new Math program *Challenge by Choice (CbC)* throughout Middle School. Led parent information sessions, trained math department colleagues, and got buy-in from all stake holders. 95% of students, at some point in the year, successfully attempted work above grade level standards as a result.
- **Conceived and Designed** MS Math Department handbook which outlines a comprehensive program 6-8 - available to teachers, students, and parents. Increased transparency and improved communication.

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## TEACHING EXPERIENCE

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Stanford, USA  
07. 2005 – 08.2007

**Johns Hopkins University Center for Talented Youth**  
Robotics Instructor

- **Designed and implemented** new robotics curriculum emphasizing project based learning for gifted students aged 11-14.
- **Mentored teaching assistants** who were undergraduate students from Stanford and Brown interested in becoming educators. Helped them improve their teaching by coordinating peer review program.

Kuwait City, KW  
08. 2002 – 06.2006

**American International School Kuwait**  
MYP Math & Science / HS Computer Science & Yearbook

- **Developed grade-level MYP curriculum** for Math and Science. Integrated subject strands into areas of interactions.
- **Overhauled school newspaper and yearbook** using Adobe CS Suite. Began entering publications into North American student contests which raised awareness and increased **student** participation and morale.

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## COACHING EXPERIENCE

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Tennis Coach  
B.C. Tennis Association  
▪ Certified Club II Coach

Soccer Coach  
Int'l School Beijing  
Head Coach

Ultimate Frisbee  
Int'l School Beijing  
Coach

ISB HS Boys/Girls Tennis  
09.2006 – 06.2009

ISB JV Boys Soccer  
09.2006 – 06.2010

ISB Ultimate Frisbee  
02.2008 – 06.2010

Richmond Tennis Club  
05.1994 – 08.2001

AIS Kuwait JV Soccer  
09.2002 – 11.2005

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## EDUCATION AND CERTIFICATIONS

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Washington State Univ.  
& San Francisco Univ.

Univ. of British Columbia  
Vancouver, Canada

Univ. of British Columbia  
Vancouver, Canada

Masters of Administration  
01.2008 – 06.2011

Masters of Ed. Technology  
01.2002 – 05.2005

Bachelors of Education  
09.1999 – 08.2000

- Certified Principal
- Washington State

- Certified Teacher
- British Columbia

Bachelors of Arts  
09.1994 – 04.1998

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## REFERENCES

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